



Posted: Friday, July 05, 2013

NOTICE AND CALL OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL

The Trinidad City Council will hold its regular monthly meeting on
WEDNESDAY, JULY 10, 2013 at 7:00 PM

-
- I. **CALL TO ORDER**
 - II. **PLEDGE OF ALLEGIANCE**
 - III. **ADJOURN TO CLOSED SESSION** – *No closed session scheduled*
 - IV. **APPROVAL OF AGENDA**
 - V. **APPROVAL OF MINUTES** – May 08, 2013 cc, May 22, 2013, cc2
 - VI. **COUNCIL MEMBER REPORTS, INCLUDING COMMITTEE ASSIGNMENTS**
 - VII. **ITEMS FROM THE FLOOR**
(Three (3) minute limit per Speaker unless Council approves request for extended time.)

 - VIII. **CONSENT AGENDA**
 - 1. Financial Status Reports for May 2013.
 - 2. Settlement Agreement and Release between the City of Trinidad and County of Humboldt
 - 3. Donation of Fire Hydrant to Klamath Community Services District
 - 4. Resolution 2013-06; Authorizing Local Coastal Program Sea Level Rise Adaptation Grant to the State Coastal Conservancy.

 - IX. **DISCUSSION/ACTION AGENDA ITEMS**
 - 1. Discussion/Decision regarding Council Committee Assignments.

 - X. **ADJOURNMENT**

APPROVAL OF MINUTES FOR:

May 08, 2013 CC
May 22, 2013 CC2

Supporting Documentation follows with: **6 PAGES**

MINUTES OF THE REGULAR MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, MAY 08, 2013

I. CALL TO ORDER

- Mayor Fulkerson called the meeting to order at 7:00PM. Council members in attendance: West, Fulkerson, Davies. ***Councilmember Miller was participating via teleconference.***
- City Staff in attendance: City Manager Karen Suiker, City Clerk Gabriel Adams

II. PLEDGE OF ALLEGIANCE

III. ADJOURNMENT TO CLOSED SESSION – No closed session scheduled

IV. RECONVENE TO OPEN SESSION

V. APPROVAL OF AGENDA

Motion (Davies/West) to approve the agenda as written. Passed 4-0.

VI. APPROVAL OF MINUTES – April 10, 2013 cc

Motion (Miller/West) to approve the minutes as amended. Passed 4-0.

VII. COMMISSIONERS REPORTS

Fulkerson: North Coast Railroad Authority Board Member Selection. The ten-year Tribal membership discussion continues at HCAOG. HTA is encouraging everyone to take the bus. For \$10

Davies: RCEA Global Warming discussion, PACE program and Electric Vehicle Plug-In stations.

West: Streetlight banner policy drafted. Still some details to review, but draft policy should be available for review by Council at June meeting.

City Manager Suiker: Announced the Law Enforcement meeting scheduled for Thursday, May 09. Sheriff Mike Downey and Supervisor Sundberg will be attending to respond to the recent rise in criminal activity in Trinidad.

VIII. ITEMS FROM THE FLOOR

Janine Volkman - Trinidad Area Resident
Announced Westhaven Spring Filing on May 12.

IX. CONSENT AGENDA

1. Proclamation 2013-08: May as National Bike Month.
2. Proclamation 2013-04: June 01, 2013 as North Coast Lemonade Day.
Pulled for announcement and introduction from RREDC representatives. (Davies/West) Passed 4-0.
3. Financial Status Reports for March 2013.
4. Announcement of the May 09th Community Meeting to Discuss Law Enforcement Issues with County Supervisor Ryan Sundberg, Sheriff Mike Downey, and other Sheriff Office Personnel.
5. Resolution 2013-04: Adopting the Construction Budget for the Water Treatment Plant Construction Project, and authorizing Signature of Funding Agreement Prop 50.
6. Authorize the City Manager to Sign Contract for Services with GHD and RCAA for Bid Services for Luffenholtz Creek Sediment Reduction Project.
7. Agreement for Loan of Art Display in at the Sculpture Base at Patrick's Point Drive and Main Street.
8. Update on OWTS Project Implementation from City Planner, Trever Parker.
9. Change of Location of June 12 Council Meeting to the Trinidad School Library.

Motion (Davies/West) to approve the consent agenda as submitted. Passed 4-0.

X. AGENDA ITEMS

1. Discussion/Decision regarding Councilmember Appointment and Swearing in if applicable.
Councilmember Fulkerson announced that Councilmember Bhardwaj decided to resign due to health issues and having to move out of the area for treatment. She was a solid member, always doing her research and providing thoughtful input. There are 2 candidates for one seat on the Council. Valle Janes and Jim Baker.

Valle Janes explained her background in Trinidad, her strengths, weaknesses, and credentials. She expressed why she has decided to offer her time to serve the city at this point in her life, and thanked the Council for the opportunity to speak.

Jim Baker explained his background in public service, education, and his history in Trinidad and Humboldt County residency. He provided background on his career as a land surveyor, and his strengths as a problem solver and realist. He also thanked the Council for the opportunity to serve.

Council comment included:
West: Thanked both candidates for offering to serve, and suggested that whoever is not selected should come back in 1.5 years when the term expires.

Miller, Davies, and Fulkerson agreed that the city is grateful that there are 2 excellent candidates.

*Motion (Miller/Davies) to appoint Jim Baker to serve the remaining 1.5 year term. **Passed 4-0.***

2. Discussion/Decision regarding Humboldt Sanitation's proposal for Automated Curbside Refuse and Recycling collection.
Greg Cain, owner of Humboldt Sanitation explained their 40 year history. He bought the company in 1978, and in 1985 opened the recycling center. They operated container sites in Willow Creek and on Tribal lands. They've been recycling in Trinidad since 1970. The Trinidad Olyic Club built a trailer made of plywood. They processed recyclables in McKinleyville, and one day had their trailer blow out on the side of the freeway. Humboldt Sanitation helped clean it up, and offered to haul the recyclables. From then on, Humboldt Sanitation has been hauling Trinidad's recyclables.

Brian Sollom, Operations Manager at Humboldt Sanitation explained that on January 01 they rolled out the curbside garbage and recycling collection program in McKinleyville. It has been incredibly successful. They plan to roll-out the new carts to Trinidad area residents at the end of June. The 95 gallon single-stream recycling cart will be picked up every other week, and the garbage will be picked up weekly. The blue-bag program will be discontinued at the end of June. Trinidad currently has 57 residential and commercial customers.

Council questions included:
Fulkerson: This is a bundled service, but not mandatory. I'm concerned about creating a blight problem. How do we get people to put their cans away and not leave them on the curb for days. Will HumSan dispose of old cans for customers?

Miller: Concerned with Vacation Rentals, and asked questions about the sorting facility. Sollom explained that less than 4% residual is lost in sorting, and that the material is hauled to Willits.

Davies: Will not support mandatory garbage.

Public comments included:
Connie Butler – Trinidad
I'll give up my Blue Bags to improve the health of the driver.

City Manager Suiker explained that the next step for the Council is to adopt an ordinance, Join HWMA, develop a franchise agreement with HumSan, and discontinue the Community Drop-Off Site.

No decision was made. Presentation item only.

XIII. ADJOURNMENT

- Meeting ended at 9:45pm.

Submitted by:

Approved by:

Gabriel Adams
City Clerk

Julie Fulkerson
Mayor

DRAFT

MINUTES OF THE SECOND MONTHLY MEETING OF THE TRINIDAD CITY COUNCIL
WEDNESDAY, MAY 22, 2013

I. CALL TO ORDER

- Mayor Fulkerson called the open session meeting to order at 7:00PM. Council members in attendance: West, Fulkerson, Baker, Davies. **Miller attended via teleconference.**
- City Staff in attendance: City Manager Karen Suiker, City Clerk Gabriel Adams, City Attorney Andy Stunich

II. PLEDGE OF ALLEGIANCE

III. ADJOURNMENT TO CLOSED SESSION

1. Government Code section 54956.9(b)(3): Existing Litigation

IV. RECONVENE TO OPEN SESSION

City Attorney Stunich reported that the Council agreed to continue the trial, but would not agree to continue the summary judgment motion. The Council further agreed to mediate and try to further the goals of the Tsurai Management Plan, but only if the Yurok Tribe also agrees to come to the mediation.

V. APPROVAL OF AGENDA

*Motion (Davies/West) to approve the agenda as written. **Passed 4-0.***

VI. ITEMS FROM THE FLOOR

Josh Kieselhorst – Trinidad

Questions about break-in's and the dramatic increase in criminal activity that has been occurring in Trinidad recently. Asked the Council if they were aware of this, and if Deputy Hicks hours could be adjusted to evening or late-night shifts when crimes are being committed. He suggested that law enforcement increase patrol in Hidden Creek RV Park, and the properties surrounding his residence. He also suggested that Occupancy Tax money be used to supplement the law enforcement budget immediately to increase law enforcement presence in town. On the 25th of April, someone broke into my house, took my keys and other personal belongings while I was sleeping, and stole my girlfriends car. There have been no leads and no follow-up that I'm aware of. About 4 hours ago, my stolen car drove by my house. I followed it to McKinleyville and abandoned the chase. This is an emergency. There has been an incredible amount of traffic through the trailer park through the night. A trailer exploded in the park this week, and no one has any information about what's going on over there.

Councilmember Baker Thanked Josh for bringing this to the Council's attention.

Jonna Kitchen – Trinidad

I am a resident of Trinidad, President of the Trinidad School Board, and a business owner. I have to look at junk vehicles and trailers at the Park N Ride when I come and go from my home on Berry Road. I drove through Hidden Creek RV Park the other day. It's sad and frightening. I've called the CHP twice about the abandoned trailers. The revenue that Vacation Rentals bring to the City is huge. The City has done great work improving the look of town and the streets, but we're starting to receive poor reviews on our websites about the vagrants, drugs, and crime in town. We want to be a safe and welcoming place for tourists to visit.

Richard Kieselhorst – Trinidad

I'm a 42 year resident of Trinidad, business owner, and property owner. I've owned the 101 N Townhouse for 20 years. It hasn't been vacant for more than 3 days in between tenants for all this time – until now. It's been vacant now for almost 3 months, because of Hidden Creek RV Park.

Mayor Fulkerson explained that she was unaware of this crime problem, but thanked everyone for bringing it to the Council's attention.

IX. CONSENT AGENDA

1. Memorandum of Understanding with the County of Humboldt for Library Services.

*Motion (West/Miller) to approve the consent agenda as submitted. **Passed 5-0.***

X. AGENDA ITEMS

1. Presentation of Proposed 2013-2014 FY Budget.

City Manager Suiker presented slides explaining details of the new budget, including:

- Organizational Chart.
- General Fund Revenue Highlights
 - ¼ % Sales Tax Impact
 - Transferring in \$30,000 in Gas Tax Revenues to balance the budget.
- General Fund Expense detail
- General Fund Admin highlights
 - Employee Salaries, Health Insurance Projections, Etc.
- Public Safety
 - 1.5 FTE Deputies allocated to the City by contract with Humboldt County Sheriff
 - Animal Shelter agreement
- Public Works Highlights
- General Fund Overview
- Non-General Funds
- Water Fund
 - Balanced budget due to increased rates.
- Cemetery
- Grants
- Next Steps – Adopt Budget Resolution on June 12, 2013.

Council comments included:

Davies: Is there more money for additional law enforcement? **Suiker** explained that there is, but it would be taken from the reserves.

Miller: I agree that we need more police protection, but where's the money going to come from? We need the Van Wycke Trail fixed. We should be thinking very seriously about that.

Suiker explained that she asked GHD to look into a bridge option for Van Wycke. I'd like a geo-tech to look at it first. As far as funding the project, a loan isn't feasible.

Public comment included:

Patti Fleschner – Museum, Library, Etc.

Thanked the Council for the \$2000 contribution last year, and explained that if the funding continues, more exciting projects will be possible.

Dennis Koutouzis – Trinidad Chamber of Commerce.

Giving the T.O.T. allocation a structure helps all of us make better funding plans for the year.

Fulkerson: Before asking for more money for law enforcement, we should be sure that the deputy's hours are optimized. I also would like to know what an appropriate reserve is for the Fire Department and the Town Hall, as well as if the Harbor Lease is bringing in enough revenue.

*Motion (West/Miller) to allocate 12% of T.O.T. to the Chamber, Museum, and Library. **Passed 4-0.***

No further changes or decisions made. Budget Resolution will be brought back to the Council at the June meeting for adoption.

XIII. ADJOURNMENT

- Meeting ended at 8:50pm.

Submitted by:

Gabriel Adams
City Clerk

Approved by:

Julie Fulkerson
Mayor

DRAFT



CONSENT AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 9 PAGES

1. Financial Status Reports for May 2013.

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
201 - GFAdmin
From 5/1/2013 Through 5/31/2013

		Current Month	Year to Date	Total Budget - Original	% of Budget
Expense					
60000	INTERDEPARTMENTAL TRANSFER EXP	0.00	0.00	2,385.00	100.00%
60900	HONORARIUMS	150.00	2,350.00	3,000.00	21.67%
61000	EMPLOYEE GROSS WAGE	11,030.10	84,607.52	92,768.00	8.80%
61250	OVERTIME	0.00	0.00	500.00	100.00%
61470	FRINGE BENEFITS	69.24	553.92	0.00	0.00%
65100	DEFERRED RETIREMENT	427.20	3,302.21	3,657.00	9.70%
65200	MEDICAL INSURANCE AND EXPENSE	340.44	4,427.74	5,663.00	21.81%
65300	WORKMEN'S COMP INSURANCE	0.00	3,512.19	3,101.00	(13.26)%
65500	EMPLOYEE MILEAGE REIMBURSEMENT	93.00	518.50	1,200.00	56.79%
65600	PAYROLL TAX	880.98	6,761.41	7,377.00	8.34%
65800	Grant Payroll Allocation	(72.72)	(1,251.47)	0.00	0.00%
68090	CRIME BOND	0.00	525.00	525.00	0.00%
68200	INSURANCE - LIABILITY	0.00	9,400.30	9,919.00	5.23%
68300	PROPERTY & CASUALTY	0.00	3,705.00	4,466.00	17.04%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	8,552.85	20,000.00	57.24%
71130	ATTORNEY-LITIGATION	0.00	8,983.25	12,000.00	25.14%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	610.00	1,500.00	59.33%
71310	CITY PLANNER-ADMIN. TASKS	0.00	43,103.05	48,550.00	11.22%
71400	BLDG.INSPECTOR-MEETINGS	0.00	349.12	0.00	0.00%
71410	BLDG INSPECTOR-ADMIN TASKS	0.00	2,400.99	10,000.00	75.99%
71420	BLDG INSPECTOR-PERMIT PROCESS	310.00	590.00	0.00	0.00%
71510	ACCOUNTANT-ADMIN TASKS	673.40	13,370.97	11,050.00	(21.00)%
71620	AUDITOR-FINANCIAL REPORTS	0.00	13,585.00	13,585.00	0.00%
72000	CHAMBER OF COMMERCE	5,000.00	7,000.00	7,000.00	0.00%
75110	FINANCIAL ADVISOR/TECH SUPPORT	100.00	1,886.55	1,200.00	(57.21)%
75160	LIBRARY RENT & LOCAL CONTRIB.	0.00	1,000.00	0.00	0.00%
75170	RENT	650.00	7,150.00	8,190.00	12.70%
75180	UTILITIES	111.69	4,413.42	6,000.00	26.44%
75190	DUES & MEMBERSHIP	0.00	289.46	1,100.00	73.69%
75200	MUNICIPAL/UPDATE EXPENSE	0.00	4,738.55	6,827.25	30.59%
75220	OFFICE SUPPLIES & EXPENSE	213.71	3,359.36	5,500.00	38.92%
75240	BANK CHARGES	3.60	109.80	200.00	45.10%
75300	CONTRACTED SERVICES	888.00	2,688.00	4,500.00	40.27%
75990	MISCELLANEOUS EXPENSE	0.00	112.63	0.00	0.00%
76110	TELEPHONE	115.58	1,220.76	2,500.00	51.17%
76130	CABLE & INTERNET SERVICE	160.95	1,770.45	2,400.00	26.23%
76150	TRAVEL	0.00	1,277.34	1,500.00	14.84%
78160	BUILDING REPAIRS & MAINTENANCE	7.56	2,127.86	5,000.00	57.44%
78190	MATERIALS, SUPPLIES & EQUIPMEN	168.87	4,285.46	6,200.00	30.88%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	375.00	0.00	0.00%
Total Expense		21,321.60	253,762.19	309,363.25	17.97%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
301 - Police
From 5/1/2013 Through 5/31/2013

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Expense					
61000	EMPLOYEE GROSS WAGE	548.28	4,349.34	4,694.00	7.34%
65300	WORKMEN'S COMP INSURANCE	0.00	212.86	157.00	(35.58)%
65400	UNEMPLOYMENT COMPENSATION	0.00	1,065.44	0.00	0.00%
65600	PAYROLL TAX	41.94	332.69	359.00	7.33%
65800	Grant Payroll Allocation	0.00	(28.70)	0.00	0.00%
75170	RENT	650.00	7,150.00	8,190.00	12.70%
75180	UTILITIES	154.38	1,895.72	2,410.00	21.34%
75220	OFFICE SUPPLIES & EXPENSE	0.00	542.45	200.00	(171.22)%
75300	CONTRACTED SERVICES	45,686.25	82,745.00	85,372.00	3.08%
75350	ANIMAL CONTROL	113.00	1,243.00	1,796.00	30.79%
75380	INVESTIGATION	0.00	2.30	0.00	0.00%
76110	TELEPHONE	76.19	851.06	1,000.00	14.89%
	Total Expense	<u>47,270.04</u>	<u>100,361.16</u>	<u>104,178.00</u>	<u>3.66%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
401 - Fire
From 5/1/2013 Through 5/31/2013

		Current Month	Year to Date	Total Budget - Original	% of Budget
Expense					
60900	HONORARIUMS	150.00	1,650.00	1,800.00	8.33%
75180	UTILITIES	43.04	799.83	1,315.00	39.18%
75190	DUES & MEMBERSHIP	0.00	0.00	10.00	100.00%
75280	TRAINING / EDUCATION	0.00	100.00	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	145.00	128.00	(13.28)%
76110	TELEPHONE	17.44	199.04	100.00	(99.04)%
76140	RADIO & DISPATCH	0.00	397.25	618.00	35.72%
78100	STREET MAINT/REPAIR/SANITATION	0.00	25.73	0.00	0.00%
78140	VEHICLE FUEL & OIL	0.00	260.88	400.00	34.78%
78150	VEHICLE REPAIRS	343.28	3,443.72	3,000.00	(14.79)%
78160	BUILDING REPAIRS & MAINTENANCE	29.21	328.41	700.00	53.08%
78190	MATERIALS, SUPPLIES & EQUIPMEN	257.91	1,325.79	2,500.00	46.97%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	161.54	750.00	78.46%
90000	Capital Reserves	0.00	0.00	10,000.00	100.00%
96200	TRANSFER OUT	0.00	10,000.00	0.00	0.00%
	Total Expense	840.88	18,837.19	21,321.00	11.65%

City of Trinidad
Statement of Revenues and Expenditures - GF Expense
501 - PW (Public Works)
From 5/1/2013 Through 5/31/2013

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Expense					
61000	EMPLOYEE GROSS WAGE	4,365.30	32,448.79	38,897.00	16.58%
61250	OVERTIME	0.00	0.00	1,500.00	100.00%
65100	DEFERRED RETIREMENT	436.44	3,230.89	3,943.00	18.06%
65200	MEDICAL INSURANCE AND EXPENSE	1,277.01	14,203.73	19,663.00	27.76%
65300	WORKMEN'S COMP INSURANCE	0.00	1,490.02	1,301.00	(14.53)%
65600	PAYROLL TAX	367.89	2,733.59	3,277.00	16.58%
65800	Grant Payroll Allocation	0.00	(723.73)	0.00	0.00%
71210	CITY ENGINEER-ADMIN. TASKS	1,297.00	7,967.73	4,800.00	(65.99)%
71250	CITY ENGINEER - PROJECT FEES	0.00	1,370.00	4,000.00	65.75%
71510	ACCOUNTANT-ADMIN TASKS	0.00	510.00	3,000.00	83.00%
75180	UTILITIES	196.82	692.66	0.00	0.00%
75300	CONTRACTED SERVICES	0.00	2,861.00	3,000.00	4.63%
75370	UNIFORMS/PERSONAL EQUIP.	0.00	90.66	0.00	0.00%
78100	STREET MAINT/REPAIR/SANITATION	0.00	2,214.50	5,000.00	55.71%
78120	STREET LIGHTING	220.31	3,576.03	5,000.00	28.48%
78130	TRAIL MAINTENANCE	8.38	728.39	1,000.00	27.16%
78140	VEHICLE FUEL & OIL	354.38	3,914.54	4,000.00	2.14%
78150	VEHICLE REPAIRS	10.48	1,823.09	2,500.00	27.08%
78180	OTHER REPAIR & MAINTENANCE	0.00	1.72	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	925.00	5,150.64	7,795.00	33.92%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	357.01	0.00	0.00%
90000	Capital Reserves	0.00	0.00	10,000.00	100.00%
96200	TRANSFER OUT	0.00	10,000.00	0.00	0.00%
	Total Expense	<u>9,459.01</u>	<u>94,641.26</u>	<u>118,676.00</u>	<u>20.25%</u>

City of Trinidad
Statement of Revenues and Expenditures - GF Revenue
From 5/1/2013 Through 5/31/2013

		<u>Current Month</u>	<u>Year to Date</u>	<u>Total Budget - Original</u>	<u>% of Budge</u>
Revenue					
41010	PROPERTY TAX - SECURED	37,279.60	78,424.59	72,200.00	8.62%
41020	PROPERTY TAX - UNSECURED	227.99	3,016.68	3,025.00	(0.28)%
41040	PROPERTY TAX-PRIOR UNSECURED	0.00	88.18	60.00	46.97%
41050	PROPERTY TAX - CURRENT SUPPL	193.24	178.86	220.00	(18.70)%
41060	PROPERTY TAX-PRIOR SUPPL	69.87	164.49	200.00	(17.75)%
41070	PROPERTY TAX - FINES	0.00	0.00	1,000.00	100.00)%
41071	MOTOR VEHICLES	396.61	1,146.18	0.00	0.00%
41080	PROPERTY TAX - HOMEOWNERS	450.17	450.17	0.00	0.00%
41100	PROPERTY TAX - INTEREST +	19.66	19.66	0.00	0.00%
41110	PROPERTY TAX EXEMPTION	0.00	643.11	640.00	0.49%
41130	PUBLIC SAFETY 1/2 CENT	386.61	1,293.95	1,660.00	(22.05)%
41140	PROPERTY TAX - DOCUMENTARY RE	447.70	976.80	2,000.00	(51.16)%
41190	PROPERTY TAX ADMINISTRATION FE	(1,135.50)	(2,271.00)	(3,675.00)	(38.20)%
41200	LAFCO Charge	0.00	(361.80)	(600.00)	(39.70)%
41210	IN-LIEU SALES & USE TAX	13,451.72	26,903.44	23,620.00	13.90%
41220	IN LIEU VLF	13,706.50	27,413.00	26,520.00	3.37%
42000	SALES & USE TAX	23,700.00	150,910.24	190,000.00	(20.57)%
43000	TRANSIENT LODGING TAX	8,647.18	81,547.83	87,500.00	(6.80)%
47310	VEHICLE LICENSE COLLECTION	0.00	0.00	200.00	100.00)%
49030	PATCH FUND	0.00	10.00	0.00	0.00%
49080	MOTOR VEHICLE FINES	0.00	0.00	720.00	100.00)%
49990	OTHER GRANTS	0.00	0.00	3,500.00	100.00)%
53010	COPY MACHINE FEE	2.10	81.70	50.00	63.40%
53020	INTEREST INCOME	7.86	17,368.21	20,000.00	(13.16)%
53090	OTHER MISCELLANEOUS INCOME	120.57	1,136.30	2,500.00	(54.55)%
54020	PLANNER- APPLICATION PROCESSIN	1,500.00	8,038.00	6,000.00	33.97%
54050	BLDG. INSP-APPLICATION PROCESSI	2,090.68	8,831.83	10,000.00	(11.68)%
54100	ANIMAL LICENSE FEES	10.00	69.00	100.00	(31.00)%
54150	BUSINESS LICENSE TAX	101.00	8,385.75	8,400.00	(0.17)%
54300	ENCROACHMENT PERMIT FEES	50.00	300.00	200.00	50.00%
56400	RENT - VERIZON	1,795.02	19,413.84	21,118.00	(8.07)%
56500	RENT - HARBOR LEASE	0.00	5,000.00	5,125.00	(2.44)%
56550	RENT - PG& E	0.00	8,583.90	0.00	0.00%
56650	RENT - SUDDENLINK	1,198.20	4,565.29	3,920.00	16.46%
56700	RENT - TOWN HALL	368.00	5,827.00	10,000.00	(41.73)%
	Total Revenue	<u>105,084.78</u>	<u>458,155.20</u>	<u>496,203.00</u>	<u>(7.67)%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
204 - IWM
From 5/1/2013 Through 5/31/2013

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
46000	GRANT INCOME	0.00	0.00	5,000.00	(100.00)%
46500	HR3 GRANT INCOME	1,080.00	1,080.00	0.00	0.00%
47600	BLUE BAG SALES	245.50	3,584.75	3,600.00	(0.42)%
47650	RECYCLING REVENUE	1,429.95	24,176.92	33,050.00	(26.87)%
	Total Revenue	2,755.45	28,841.67	41,660.00	(30.77)%
Expense					
61000	EMPLOYEE GROSS WAGE	639.48	4,742.47	5,762.00	17.69%
65100	DEFERRED RETIREMENT	76.71	568.87	691.00	17.67%
65200	MEDICAL INSURANCE AND EXPENSE	163.22	1,812.46	2,543.00	28.73%
65300	WORKMEN'S COMP INSURANCE	0.00	212.86	193.00	(10.29)%
65600	PAYROLL TAX	54.78	406.29	493.00	17.59%
65800	Grant Payroll Allocation	(5.59)	(114.76)	0.00	0.00%
75120	WASTE RECYCLING PICKUP/DISPOSA	0.00	11,477.43	18,000.00	36.24%
75130	GARBAGE	0.00	1,566.70	0.00	0.00%
75140	BLUE BAG PURCHASES	0.00	2,475.00	3,600.00	31.25%
78100	STREET MAINT/REPAIR/SANITATION	471.70	4,263.03	5,500.00	34.41%
78120	STREET LIGHTING	0.00	76.30	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	0.00	1,466.06	1,000.00	(46.61)%
78210	Advertising Outreach & Project	0.00	0.00	100.00	100.00%
	Total Expense	1,400.30	28,952.71	38,882.00	25.54%
	Net Income	1,355.15	(111.04)	2,778.00	(104.00)%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 5/1/2013 Through 5/31/2013

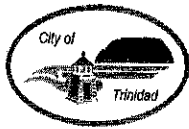
		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
Revenue					
53020	INTEREST INCOME	0.00	0.00	9,000.00	(100.00)%
53090	OTHER MISCELLANEOUS INCOME	0.00	2,491.30	1,000.00	149.13%
57100	WATER SALES	24,800.12	256,469.93	265,700.00	(3.47)%
57300	NEW WATER HOOK UPS	0.00	2,000.00	4,500.00	(55.56)%
57500	WATER A/R PENALTIES	1,150.63	(2,316.76)	8,000.00	(128.96)%
	Total Revenue	25,950.75	258,644.47	288,200.00	(10.26)%
Expense					
61000	EMPLOYEE GROSS WAGE	10,020.33	74,987.76	89,127.00	15.86%
61250	OVERTIME	0.00	0.00	2,000.00	100.00%
65100	DEFERRED RETIREMENT	1,158.81	8,667.34	10,332.00	16.11%
65200	MEDICAL INSURANCE AND EXPENSE	2,786.96	31,088.67	41,993.00	25.97%
65300	WORKMEN'S COMP INSURANCE	0.00	3,405.76	2,980.00	(14.29)%
65600	PAYROLL TAX	855.48	6,401.64	7,609.00	15.87%
65800	Grant Payroll Allocation	(27.97)	(2,016.53)	0.00	0.00%
68090	CRIME BOND	0.00	175.00	0.00	0.00%
68200	INSURANCE - LIABILITY	0.00	5,061.70	5,341.00	5.23%
68300	PROPERTY & CASUALTY	0.00	1,995.00	2,405.00	17.05%
71110	ATTORNEY-ADMINISTRATIVE TASKS	0.00	0.00	500.00	100.00%
71210	CITY ENGINEER-ADMIN. TASKS	0.00	2,582.00	5,000.00	48.36%
71510	ACCOUNTANT-ADMIN TASKS	362.60	6,809.68	7,000.00	2.72%
71620	AUDITOR-FINANCIAL REPORTS	0.00	7,315.00	7,315.00	0.00%
72100	BAD DEBTS	0.00	373.19	200.00	(86.59)%
75110	FINANCIAL ADVISOR/TECH SUPPORT	0.00	45.00	0.00	0.00%
75180	UTILITIES	1,093.79	10,652.97	13,500.00	21.09%
75190	DUES & MEMBERSHIP	0.00	393.20	900.00	56.31%
75220	OFFICE SUPPLIES & EXPENSE	170.82	2,327.94	2,200.00	(5.82)%
75230	INTEREST EXPENSE	0.00	764.52	1,284.00	40.46%
75240	BANK CHARGES	0.00	60.00	100.00	40.00%
75280	TRAINING / EDUCATION	0.00	177.55	500.00	64.49%
75990	MISCELLANEOUS EXPENSE	0.00	0.00	250.00	100.00%
76110	TELEPHONE	132.67	1,049.58	900.00	(16.62)%
76130	CABLE & INTERNET SERVICE	49.00	490.00	620.00	20.97%
76160	LICENSES & FEES	0.00	2,358.61	2,475.00	4.70%
78100	STREET MAINT/REPAIR/SANITATION	0.00	22.45	0.00	0.00%
78140	VEHICLE FUEL & OIL	168.98	1,809.82	2,500.00	27.61%
78150	VEHICLE REPAIRS	0.00	990.82	2,000.00	50.46%
78160	BUILDING REPAIRS & MAINTENANCE	0.00	85.88	2,000.00	95.71%
78170	SECURITY SYSTEM	69.00	276.00	350.00	21.14%
78190	MATERIALS, SUPPLIES & EQUIPMEN	5.00	3,041.97	6,505.00	53.24%
78200	EQUIPMENT REPAIRS & MAINTENANC	0.00	694.61	1,000.00	30.54%
79100	WATER LAB FEES	85.00	1,895.00	4,500.00	57.89%
79120	WATER PLANT CHEMICALS	1,115.56	4,927.31	12,000.00	58.94%
79130	WATER LINE HOOK-UPS	0.00	0.00	4,000.00	100.00%
79150	WATER LINE REPAIR	9,770.24	27,137.05	30,000.00	9.54%
79160	WATER PLANT REPAIR	2,638.23	6,007.76	10,000.00	39.92%
90000	Capital Reserves	0.00	0.00	15,000.00	100.00%
96200	TRANSFER OUT	0.00	15,000.00	0.00	0.00%
	Total Expense	30,454.50	227,054.25	294,386.00	22.87%

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
601 - Water
From 5/1/2013 Through 5/31/2013

	<u>Current Period Actual</u>	<u>Current Year Actual</u>	<u>Total Budget - Original</u>	<u>% of Budget</u>
Net Income	<u>(4,503.75)</u>	<u>31,590.22</u>	<u>(6,186.00)</u>	<u>(610.67)%</u>

City of Trinidad
Statement of Revenues and Expenditures - Monthly Reports
701 - Cemetery
From 5/1/2013 Through 5/31/2013

		Current Period Actual	Current Year Actual	Total Budget - Original	% of Budget
	Revenue				
53020	INTEREST INCOME	0.00	0.00	2,000.00	(100.00)%
58100	CEMETERY PLOT SALES	100.00	11,935.00	6,000.00	98.92%
	Total Revenue	100.00	11,935.00	8,000.00	49.19%
	Expense				
61000	EMPLOYEE GROSS WAGE	639.48	4,742.39	5,762.00	17.70%
65100	DEFERRED RETIREMENT	76.71	568.97	691.00	17.66%
65200	MEDICAL INSURANCE AND EXPENSE	163.24	1,812.42	2,543.00	28.73%
65300	WORKMEN'S COMP INSURANCE	0.00	212.86	193.00	(10.29)%
65600	PAYROLL TAX	54.78	406.24	493.00	17.60%
65800	Grant Payroll Allocation	(5.59)	(114.76)	0.00	0.00%
75180	UTILITIES	40.35	40.35	0.00	0.00%
78190	MATERIALS, SUPPLIES & EQUIPMEN	32.04	403.68	500.00	19.26%
	Total Expense	1,001.01	8,072.15	10,182.00	20.72%
	Net Income	(901.01)	3,862.85	(2,182.00)	(277.03)%



CONSENT AGENDA ITEM 2

SUPPORTING DOCUMENTATION FOLLOWS WITH: 6 PAGES

2. Settlement Agreement and Release between the City of Trinidad and County of Humboldt

CONSENT AGENDA ITEM

Date: July 10, 2013

Item: Settlement Agreement and Release between the City of Trinidad and County of Humboldt

Background:

Litigation filed by the City of Alhambra, California against the County of Los Angeles was recently decided by the Supreme Court of California, in which the Court held that certain diverted revenues paid to cities was exempt from the property tax administration fee. The property tax administration fee is the cost for assessing, collecting and allocating property tax revenues, which the County charges the various cities.

The County of Humboldt has recently settled with the cities of Arcata and Eureka on repayment of prior amounts collected, and is offering the other cities the same settlement. This settlement is for the County to reimburse the City the equivalent of three years of property tax administrative fee collected on the diverted revenue, or \$4,249 plus accumulated interest.

Proposed Action:

Authorize the City Manager to sign the Settlement Agreement and Release by and between the City and the County of Humboldt

Attachment

**SETTLEMENT AGREEMENT AND RELEASE
BY AND BETWEEN
CITY OF TRINIDAD
AND
COUNTY OF HUMBOLDT**

This Settlement Agreement and Release is made and entered into by and between the City of Trinidad, a municipal corporation, hereinafter referred to as "CITY," and the County of Humboldt, a political subdivision of the State of California, hereinafter referred to as "COUNTY," and is effective as of the date of full execution by the Parties as indicated below.

WHEREAS, pursuant to state law, the COUNTY charges cities within the County of Humboldt a property tax administration fee for assessing, collecting, and allocating property tax revenues; and

WHEREAS, the COUNTY treated property tax revenue diverted from the COUNTY's Educational Revenue Augmentation Fund pursuant to Revenue & Taxation Code §§97.68 and 97.70 ("Diverted Revenue") as a form of property tax, subject to the property tax administration fee.

WHEREAS, a dispute arose regarding the allocation of property taxes, and whether property tax administration fees should be charged to cities within the County of Humboldt on the Diverted Revenue, beginning in fiscal year 2006-2007 and continuing through fiscal year 2011-2012 ("Administrative Fee Dispute"); and

WHEREAS, the legal issues germane to the Administrative Fee Dispute were the subject of ongoing litigation recently decided by the Supreme Court of California in *City of Alhambra v. County of Los Angeles*, Supreme Court of California, Case No. S185457 ("Administrative Fee Litigation"), in which the Supreme Court held that Diverted Revenue paid to cities was exempt from the property tax administration fee, and that counties had incorrectly included such revenue in the calculation of property tax administration fees due from cities; and

WHEREAS, in light of the Supreme Court's ruling in the Administrative Fee Litigation, the Parties desire to enter into this Settlement Agreement in order to completely and finally resolve the Administrative Fee Dispute.

NOW, THEREFORE, in consideration of the mutual promises and covenants set forth below, CITY and COUNTY agree as follows:

1. COMPROMISE AND SETTLEMENT:

The Parties to this Settlement Agreement, in consideration of the promises and concessions made by each Party, agree that the foregoing recitals are true and correct, and agree to mutually compromise and settle the Administrative Fee Dispute upon all of the terms and conditions herein.

2. CURRENT YEAR AND FUTURE COLLECTION:

Commencing with fiscal Year 2012-2013, and each year thereafter, the COUNTY will cease collection of property tax administrative fee on the Diverted Revenue unless and until authorized by statute or subsequent court order to collect same.

3. PAYMENT:

In consideration of the release of claims set forth below, the COUNTY agrees to pay to the CITY the total sum of Four Thousand Three Hundred Twenty Five Dollars and Twenty Six Cents (\$4,325.26), on or before June 30, 2013. No monies, paid through this Agreement, to the CITY shall be returned or reimbursed to the COUNTY should there be a modification or reversal in the Administrative Fee Litigation.

4. RELEASE AND DISCHARGE:

- A. Release of Claims. In consideration of the payment set forth in Section 3, CITY, for itself, its elected and appointed officers, employees, agents, administrators, successors and assigns, does hereby release, acquit and forever discharge the COUNTY, its elected and appointed officials, officers, employees, agents, administrators, successors and assigns, from and against any and all past, present or future claims, demands, obligations, actions, causes of action, subrogation rights, reimbursement rights, damages, costs, losses of services, expenses and compensation of any nature whatsoever, whether based on a tort, contract, or any other theory of recovery, which said parties now have, or which may hereafter accrue or otherwise be acquired or asserted on account of, or may in any way grow out of the Administrative Fee Dispute, including, without limitation, any and all known or unknown claims for damages, tax or fee refunds, interest, breach of contract, or any and all known or unknown claims for subrogation and/or reimbursement which have resulted or may result from the alleged acts or omissions of the COUNTY, its elected or appointed officials, officers, employees, agents, administrators, successors or assigns related to the Administrative Fee Dispute. This release of claims shall be a fully binding and complete settlement between the parties.
- B. Denial of Liability. It is understood and agreed to by the Parties hereto that this settlement is not to be construed as an admission of liability on the part of COUNTY, by whom liability is expressly denied, and that this Settlement Agreement is entered into solely to resolve the Administrative Fee Dispute and avoid the time and expense of litigation.
- C. Waiver of Rights. The CITY acknowledges and agrees that the release and discharge set forth above is a general release of claims and expressly waives any and all claims for damages related to the Administrative Fee Dispute which exist as of this date, whether known or unknown. The parties further agree they have agreed to exchange payment of the sum specified herein as a complete compromise of matters involving disputed issues of law and fact and mutually assume the risk that the facts or law may be other than they believe and which facts, if known, would materially affect their decision to enter into this Settlement Agreement. The parties hereby acknowledge and expressly waive any and all rights based upon the provisions of California Civil Code §1542, which reads as follows:

"A general release does not extend to claims which the creditor does not know or suspect to exist in his or her favor at the time of executing the release, which, if known to him or her, must have materially affected his or her settlement with the debtor."

5. ATTORNEY FEES:

Each Party hereto shall bear all attorney fees and costs arising from the actions of its own counsel in connection with this Settlement Agreement, the incidents described in the above recitals and referred to herein, and all related matters.

6. REPRESENTATION OF COMPREHENSION OF DOCUMENT:

- A. Informed Consent. In entering into this Settlement Agreement, each Party represents that they have relied upon the advice of their attorney, who is the attorney of their own choice, concerning the legal consequences of this Settlement Agreement, that the terms of this Settlement Agreement have been completely read and explained to them by their attorney, and that the terms of this Settlement Agreement are fully understood and voluntarily accepted by each Party.
- B. Interpretation. The Parties declare and represent that each Party and counsel for each Party has reviewed and revised, or had the opportunity to revise, this Settlement Agreement and therefore the normal rules of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of this Settlement Agreement or any amendment of it.
- C. Entire Agreement. The Parties further declare and represent that no promise, inducement or agreement not herein expressed has been made to the other Party, that the Parties are not executing this Agreement in reliance on any promises, representations, or inducements other than those contained herein, that the terms of this release are contractual and not a mere recital, and that the parties sign this release voluntarily, free of any duress or coercion.

7. WARRANTY OF CAPACITY TO EXECUTE AGREEMENT:

The CITY represents and warrants that no other person or entity has, or has had, any interest in the claims, demands, obligations, or causes of action referred to in this Settlement Agreement, except as otherwise set forth herein, that it has the sole right and exclusive authority to execute this Settlement Agreement and receive the sums specified in it, and that it has not sold, assigned, transferred, conveyed, or otherwise disposed of any of the claims, demands, obligations or causes of action referred to in this Settlement Agreement.

8. GOVERNING LAW:

This Settlement Agreement shall be construed and interpreted in accordance with the laws of the State of California. Any dispute arising hereunder or relating to this Settlement Agreement shall be litigated in the State of California and venue shall lie in the County of Humboldt unless transferred by court order.

9. ADDITIONAL DOCUMENTS:

The Parties agree to cooperate fully and execute any and all supplementary documents and to take all additional actions which may be necessary or appropriate to give full force and effect to the basic terms and intent of this Settlement Agreement.

10. SUCCESSORS IN INTEREST:

This Settlement Agreement contains the entire agreement between the Parties, with regard to the matters set forth herein, and shall be binding upon and inure to the benefit of the executors, administrators, personal representatives, heirs, successors and assigns of each.

11. AMENDMENT:

This Settlement Agreement may be modified only by an agreement in writing executed in the same manner as this Settlement Agreement.

12. INDEPENDENT CONSTRUCTION:

The titles of the sections, subsections, and paragraphs set forth in this Settlement Agreement are solely for the convenience of the Parties, are not a part of the Agreement, and shall not be used to interpret or determine the validity of this Agreement or any of its provisions.

13. COUNTERPART EXECUTION:

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and said counterparts shall constitute one and the same instrument.

14. SEVERABILITY:

In the event that any provision of this Agreement be declared or found to be illegal, unenforceable, ineffective or void by any court of law, each Party shall be relieved of any obligations arising in such provision; the balance of this Agreement, if capable of performance, shall remain in full force and effect.

15. FORCE MAJEURE:

Neither Party shall be liable or responsible for delays or failures in performance resulting from events beyond the reasonable control of such Party and without fault or negligence of such Party. Such events shall include, but not be limited to, acts of God, strikes, lockouts, riots, acts of war, epidemics, acts of government, fire, power failures, nuclear accidents, earthquakes, unusually severe weather, acts of terrorism or other disasters, whether or not similar to the foregoing.

16. AUTHORITY TO EXECUTE:

Each person executing this Agreement represents and warrants that he or she is duly authorized and has legal authority to execute and deliver this Agreement. Each Party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such Party's obligations hereunder have been duly authorized.

IN WITNESS WHEREOF, the County of Humboldt, a political subdivision of the State of California, has authorized the execution of this Settlement Agreement in duplicate by the Chair of the Board of Supervisors and attestation by the Clerk of the Board, and the City of Trinidad, a municipal corporation, has authorized the execution of this Settlement Agreement in duplicate by its _____, and attestation by _____, its City Clerk.

CITY OF TRINIDAD

By: _____
[Name]
[Title]

Dated: _____

ATTEST:

By: _____
[Name]
[Title]

Dated: _____

APPROVED AS TO FORM:

By: _____
[Name]
City Attorney

Dated: _____

COUNTY OF HUMBOLDT

By: _____
Ryan Sundberg
Chair, Board of Supervisors

Dated: _____

ATTEST:

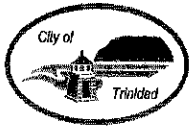
By: _____
Kathy Hayes
Clerk of the Board of Supervisors

Dated: _____

APPROVED AS TO FORM:

By: _____
Wendy B. Chaitin
County Counsel

Dated: _____



CONSENT AGENDA ITEM 3

SUPPORTING DOCUMENTATION FOLLOWS WITH: 1 PAGES

3. Donation of Fire Hydrant to Klamath Community Services District

CONSENT AGENDA ITEM

Date: July 10, 2012

Item: Donation of Fire Hydrant to Klamath Community Services District

Background: The Klamath Community Services District (KCSD) has a need to replace a stolen fire hydrant of the same type as recently replaced by the City of Trinidad. The City has no use for the replaced fire hydrant, and donation to the KCSD is recommended.

Proposed Action: Authorize the donation of one fire hydrant to the Klamath Community Services District.



CONSENT AGENDA ITEM 4

SUPPORTING DOCUMENTATION FOLLOWS WITH: 8 PAGES

4. Resolution 2013-06; Authorizing Local Coastal Program Sea Level Rise Adaptation Grant to the State Coastal Conservancy

CONSENT AGENDA ITEM

Date: July 10, 2013

**Item: RESOLUTION OF THE TRINIDAD CITY COUNCIL APPROVING
SUBMITTAL OF A LOCAL COASTAL PROGRAM SEA LEVEL RISE
ADAPTATION GRANT TO THE STATE COASTAL CONSERVANCY**

Background: The State Coastal Conservancy is offering grants to encourage local governments and other entities responsible for planning under the California Coastal Act (Coastal Act) to develop and adopt updated plans that conserve and protect coastal resources from future impacts from sea-level rise and other climate change related impacts such as extreme weather events. City Planner Streamline Planning proposes to apply for through the grant on behalf of the City. The application requires a resolution from the City Council. The city would apply for up to \$50,000. Awards range from \$50,000 to 250,000 and may be offered for less than the applicant's request. Total anticipated funding for all awards is \$2,500,000. It is expected that there will be two grant rounds, with a second grant round next summer (2014). Applicants are encouraged to provide matching funds or leverage resources (no set required match). Preference will be given to communities that can leverage other resources and/or provide matching funds or commit significant in-kind resources to the project. The matching funds criteria may be waived for communities that demonstrate hardship. Award date: fall of 2013

Trinidad's LCP is found rooted in the General Plan, Zoning, Subdivision & Grading Ordinance. Planning efforts are needed to incorporate required climate change topics into government documents. Trinidad's bluff stability is of increasing concern due to the effects of erosion from sea level rise and storm surges. This grant funding is being pursued for the tasks of updating the General Plan and Zoning Ordinance, and to collect data relevant to climate change. The City will use the funds to plan for bluff instability, which affects development, public recreation, cultural resources and water use. The effects of increased precipitation or drought as a result of climate change also require careful consideration and planning. The City has data to build on, such as the GHD Groundwater Study and other geologic studies, but gaps in its data enough to hinder comprehensively updating the LCP. A resolution must be included with the grant application stating the city commits to submitting to the Commission an amendment to update the City's Local Coastal Plan to address sea-level rise.

The City will apply for up to \$50,000. Funds that are already being spent updating the General Plan will be used as a match, as well as staff time and support provided by the City Manager, City Clerk, and / or Public Works staff, reduced rates from the City Planner and possibly volunteer hours donated by the Watershed Council. A match is not required, but is highly encouraged. The type of match is fairly broad and can include a variety of matching funds and in-kind services.

Applications are due July 15, 2013 and require a resolution. In order to include the resolution in the application package, it should be approved at the July 10th City Council meeting. As is usual, Streamline staff will prepare and submit the application at no charge to the City.

Staff Recommendation:

Adopt Resolution 2013-06 to approve the submittal of an application of a Local Coastal Program (LCP) Sea Level Rise Adaptation Grant to the State Coastal Conservancy.

Attachments:

- 1) Memo from Streamline Planning
- 2) Resolution 2013-06



MEMORANDUM

TO: Trinidad City Council
FROM: Trever Parker, City Planner
DATE: June 26, 2013
RE: Local Coastal Plan (LCP) Grant application

This memo is to inform the Council about a grant that Streamline Planning will apply for through the California Coastal Commission and State Coastal Conservancy on behalf of the City. The application requires a resolution from the City Council (see attached draft resolution).

General Grant Details

This grant is being advertised to encourage local governments and other entities responsible for planning under the California Coastal Act (Coastal Act) to develop and adopt updated plans that conserve and protect coastal resources from future impacts from sea-level rise and other climate change related impacts such as extreme weather events.

Award amounts: anticipated amounts are ~ \$50,000 - \$250,000 though there are no set maximums or minimums. Awards may be offered for less than the applicant's request. Total anticipated funding for all awards is \$2,500,000. It is expected that there will be two grant rounds, with a second grant round next summer (2014).

Match: Applicants are encouraged to provide matching funds or leverage resources (no set required match). Preference will be given to communities that can leverage other resources and/or provide matching funds or commit significant in-kind resources to the project. The matching funds criteria may be waived for communities that demonstrate hardship.

Award date: Fall of 2013

Trinidad's Application Background, Strategy & Summary

The intent of this project is to update the City's LCP documents to guide current and future decisions in protecting the natural and built environment, residents and visitors, economic assets and quality of life. Trinidad's LCP is found rooted in the General Plan, Zoning, Subdivision & Grading Ordinances.

Climate change has the potential to compound extreme weather events, sea level rise, large storm waves, beach and bluff erosion, and salt water intrusion

on this coastal community. Having a comprehensive LCP in place that addresses climate change creates the opportunity for the City to adequately plan and prepare for potential upcoming issues. The LCP update will be informed by assessments to identify our most significant potential climate change risks and vulnerabilities. An updated LCP also allows the city to be eligible for implementation funding to address the identified adaptation / mitigation priorities and strategies.

Since the City's situation is not as dire as some communities where developed land may become inundated by permanent sea level rise, the City will apply for up to \$50,000—a smaller amount of funding than the anticipated award amounts. Funds and staff time that are already being allocated for updating the General Plan can and will be used as a match. This may include staff time provided by the City Manager or City Clerk, reduced rates from the City Planner and volunteer hours at Watershed Council or other public meetings. A match is not required, but is highly encouraged and will be an important consideration in grant disbursement. However, the type of match is fairly broad and may include a variety of matching funds and in-kind services. The bottom line is that the grant proposal utilizes time and money that the City is already spending on the General Plan / LCP update as the source of matching funds.

NEED

Trinidad is a small city with a 6,358-acre planning area dependent on coastal resources and which fronts an estimated 9.7 miles of coastline. Population centers and residential uses are primarily on the coast. The City's harbor area, public accessways and vital municipal infrastructure are within a few feet of sea level and are located on the edges of coastal bluffs. Sea-level rise can intensify the effects of coastal hazards and processes by making the bluffs on which the City is located more vulnerable to wave inundation and erosion, tsunamis and subject to more frequent and extreme high water storm events. Long-term sea-level rise will exacerbate chronic coastal erosion, flooding, and drainage problems. Water table levels are closely tied to sea levels; as sea levels rise, groundwater may impact roads and prevent rainwater from filtering into the ground, impacting septic systems and water quality.

In addition to protecting the City's residences and infrastructure, the need to conserve and protect coastal resources, such as public accessways, recreation sites, and cultural resources is also recognized. Slope slumping and wave erosion will affect the City's recreation resources, which is what the area's tourism is based upon. The City and planning area have many trails, including the CA Coastal Trail, six major public beaches, and cultural bluff areas which could be vulnerable to wave action exposing sensitive artifacts. In addition, extreme weather events such as droughts could impact the City's vulnerable water supply.

The City has anticipated the need to prepare for this and has been collecting baseline data in the event that more funding becomes available to increase

planning efforts. Data and efforts to date include geologic studies on bluff instability and erosion, a groundwater study, upgrades of the water system, recently adopting a septic system ordinance to combat failing systems, and the current General Plan update. Gaps exist in how development standards should relate to water use and conservation, pier stability, large storm events impacts, preparedness for inundations of water or drought, water storage and conservation, infiltration related to septic systems, and other such vulnerabilities.

The City would like to be able to prepare for the impacts of climate change and make an early investment in resiliency. The City needs to develop strategies and models that support and strengthen its preparedness, rather than scrambling in emergency situations or fixing problems as they arise. The latter strategy could be a financial burden and infeasible by the time issues are addressed.

GOALS & OBJECTIVES

The first two years will be a phase for data accumulation and resource management. Tasks include compiling and synthesizing existing data, identifying data gaps for climate change planning, contracting and performing minor data collection, and laying out the framework of the LCP updates, with community participation sought at key points in the process.

GOAL 1: Provide the City with the information necessary to prioritize climate change impacts and mitigate and determine appropriate adaptation strategies for the Trinidad Planning Area.

GOAL 2: Spearhead and expand area-wide efforts to respond to climate change.

GOAL 3: Encourage community involvement and public-private partnerships to respond to potential climate impacts.

The goals for Years 1-2 will be met through the following objectives:

OBJECTIVE 1. Perform a "needs assessment" of the current LCP to locate climate change impact planning deficiencies

OBJECTIVE 2. Compile data that scientifically supports updates to the LCP including:

- a. Collecting existing data relevant to sea-level rise and climate change impacts
- b. Incorporating direct impacts from climate change into current bluff erosion studies
- c. Assessing current water use patterns and introduce water conservation strategies and options for emergency conservation measures
- d. Completing a storm event impact assessment

OBJECTIVE 3. Assess vulnerability to climate change impacts and associated risks

OBJECTIVE 4. Develop an adaptation plan for policy guidance

Year 3 will complete and adopt the updated LCP for the Trinidad Planning area; this includes the general plan, zoning ordinance, subdivision ordinance and grading ordinance.

GOAL 1: Protect the unique character, scenic beauty and culture in the natural and built environment from being compromised by climate change impacts

GOAL 2. Spearhead and expand area-wide efforts to respond to climate change

GOAL 3. Build resilience into all programs, policies and infrastructure

GOAL 4. Insure that Trinidad remains a safe, healthy and attractive place with a high quality of life for its residents and visitors

OBJECTIVE 1. Assess and meet state-mandated climate change requirements

OBJECTIVE 2. Update General Plan and adopt updated zoning, subdivision and grading ordinances

OBJECTIVE 3. Create programs and policies to respond to impacts from climate change.

APPROACH

1. Conduct a needs assessment for a scientifically-based LCP update
2. Compile existing and needed data for bluff-related impacts & incorporate into existing studies
3. Assess vulnerability to climate change impacts and associated risks
 - a. Coordinate with the Trinidad Bay Watershed Council and City Engineers
 - b. Assess current water use patterns and introduce water conservation strategies and options for emergency conservation measures
 - c. Complete a storm event impact assessment
 - d. Incorporate as background into an Adaptation Plan
4. Develop an adaptation plan for policy guidance
 - a. Coordinate with Trinidad Bay Watershed Council and Coastal Commission
 - b. Identify all adaptation options for each projected hazard.
 - c. Specify the criteria for assessing each option
 - d. Evaluate all options and develop recommendations
 - e. Draft plan and submit to public review
 - f. Review and adopt Plan
5. Update LCP as related to climate change and sea-level rise and based on scientific background information
 - a. Update General Plan, zoning, subdivision and grading ordinances
 - b. Submit for public and City for review and adoption

RESPONSIBILITY

The City's Planning Department will be the primary party responsible for completing this update. They will coordinate with the public, Trinidad Bay Watershed Council and other stakeholders for community input. The City

Engineer will be consulted to review the data and policies and the Coastal Commission will also be consulted on policy development. The City Manager will be consulted for overall project management; and the City Clerk will provide clerical support. Upon document completion, materials will be submitted to the City for review by the City Manager and Planning Commission, and adoption by the City Council.

Next Steps

Applications are due July 15, 2013 and require a resolution. In order to include the resolution in the application package, it needs to be approved at the July 10th City Council meeting. As is usual, Streamline staff will prepare and submit the application at no charge to the City.

CITY OF TRINIDAD

P.O. Box 390
409 Trinity Street
Trinidad, CA 95570
(707) 677-0223

Julie Fulkerson, Mayor
Gabriel Adams, City Clerk



RESOLUTION 2013-06

RESOLUTION OF THE TRINIDAD CITY COUNCIL APPROVING SUBMITTAL OF A LOCAL COASTAL PROGRAM SEA LEVEL RISE ADAPTATION GRANT TO THE STATE COASTAL CONSERVANCY

WHEREAS, the California Ocean Protection Council, under the authority of the Ocean Protection Act, approved a competitive grant program to provide financial assistance for local and regional vulnerability assessments and updates to Local Coastal Programs (LCPs) and other Coastal Act authorized plans to address sea-level rise, coastal hazards and other climate change related impacts; and

WHEREAS, the goal of the grant program is to develop updates to LCPs or other Coastal Act authorized plans to address sea-level rise and other climate change impacts, and

WHEREAS, grant proposals submitted under this grant program must address at least one certified LCP segment or other defined planning segment, such as a certified Port Master Plan or University Long Range Development Plan, and

WHEREAS, the City of Trinidad, has an effectively certified LCP; and

WHEREAS, the City of Trinidad, recognizing the problems and issues associated with climate change, desires to pursue a project that would result in the completion and submittal for certification by the California Coastal Commission of an LCP Amendment, that would address such impacts; and

WHEREAS, City of Trinidad staff will coordinate with the staffs of the California Coastal Commission, the State Coastal Conservancy and the Ocean Protection Council in undertaking the project, if approved.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Trinidad, based on the local climactic conditions and in anticipation of sea level rise and climate change:

1. Directs City of Trinidad staff to submit a grant application package consistent with the application summary memo attached hereto as Attachment 1 to the Ocean Protection Council to provide financial and planning assistance, under authority of the Ocean Protection Act, up to the amount of \$50,000 to fund the project more particularly described in the full grant application package;
2. Authorizes the City Manager, of the City of Trinidad, to execute, in the name of the City of Trinidad, all necessary application, contracts and agreements and amendments thereto to implement and carry out the grant application package and any project approved through the approval of the grant application.

PASSED AND ADOPTED BY THE TRINIDAD CITY COUNCIL of Humboldt County of the State of California this 10th day of July, 2013.

Ayes:
Noes:
Absent:
Abstain:

Attest:

Gabriel Adams
Trinidad City Clerk

Julie Fulkerson
Mayor



DISCUSSION AGENDA ITEM 1

SUPPORTING DOCUMENTATION FOLLOWS WITH: 5 PAGES

1. Discussion/Decision regarding Council Committee Assignments.

DISCUSSION AGENDA ITEM

Date: June 12, 2013

CONTINUED TO JULY 10, 2013

Item: Consider Council Committee Assignments

Background: With the change in Council members, the Council should consider updating the Committee Assignments accordingly. The current assignment listing is attached.

Proposed Action:

Consider and update Council Committee

Attachments:

Current Committee Assignments

Previous year description of various committees

Current Committee Assignments*

COMMITTEE	REP
Trinidad Gateway	Dwight
BLM Gateway	Tom
Joint Committee Park/Library/Museum	Kathy
Planning Commission Liaison	Tom
HCOAG Humboldt County Association of Governments	Kathy
Humboldt Mayors	Kathy
HTA Humboldt Transit Authority	Julie
Tsurai Mngmnt. Plan Implementation	Mike / Dwight
RCEA Redwood Coast Energy Authority	Julie
RREDC Redwood Regional Economic Development Corp.	Julie
Humboldt Waste Management Authority	Dwight
Indian Gaming Funds	Kathy
ASBS Projects Committee	Tom
Imagine Humboldt!	Julie
HCCVB Humboldt County Convention & Visitors Bureau	Mike
Humboldt County Hazard Mitigation	Mike
OES Office of Emergency Services	Mike

Dwight

BLM/Gtwy
Tsurai
Waste

Julie

RREDC
HTA
Imagine
- Alt.

Kathy

HCOAG
Jnt. Cmtee
Mayors
Gaming

Mike

Tsurai
OES
HazMit
HCCVB

Tom

Trinidad Gtwy
ASBS
RCEA

Committee appointments for Trinidad City Council members – Updated July 01, 2013

Committee & Function	Mtg. Time	Mtg. Place	members	Current appointee	Comments
Humboldt Waste Mngmt. Authority: Oversees county waste collection & disposal (hazardous, solid & food waste)	6:30 2 nd Thursday	Eureka City Hall	Arcata, Blue Lake, Eureka, Ferndale, Rio Dell, County	Currently we are not a member	Decisions have a big county-wide financial impact.
Humboldt Area Council of Govts. (HCOAG): County-wide transportation planning and programming	4 th Thurs. 7 PM	Eureka City Hall	Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad, County	West Alternate: Miller	Big packet, many important county-wide decisions. Reps are usually Mayor and Mayor Pro-Tem)
Tsurai Management Plan Implementation Committee: Implement Management Plan	Quarterly or as needed or requested by members.	Trinidad	City, Tsurai Ancestral Society, Yurok Tribe, Coastal Conservancy	Miller, West	This committee was negotiating for property transfer & is currently inactive. May change focus to improvements on TSA site per Management Plan
Redwood Regional Economic Developmnt Corp. (RREDC): Administers loans and grants to improve business & job opportunities in Humboldt county	6:30 4th Monday	Eureka	Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad, Humboldt County, McKinleyville, Orick, Redway, Willow Creek, Hoopa, Orleans, Manila, Humboldt Bay Municipal Water District, Humboldt Harbor Commission, College of the Redwoods	Fulkerson / Baker	
Humboldt Transit Authority: Oversees county-wide transit services Trinidad to Garberville	9AM 3 rd Wed.	Eureka	Trinidad, Arcata, Eureka, Fortuna, Rio Dell, County	West	
Redwood Coast Energy Authority Board (RCEA): Develop & implement sustainable energy projects in Humboldt county	3:00 3 rd Monday	517 5 th Eureka	Arcata, Blue Lake, Eureka, Ferndale, Fortuna, Rio Dell, Trinidad, County, Humboldt Bay Municipal Water District	Davies	

Committee appointments for Trinidad City Council members – Updated July 01, 2013

BLM Gateway Project: protect the diversity of life on coastline and offshore rocks by education and community cooperation	Quarterly or as needed	Trinidad or Arcata	Trinidad, Native Plants, Trinidad Library, HSU Marine Lab, BLM, Trinidad Land Trust, Yurok Tribe, Tsurai Ancestral Society, State Parks and Fish and Game, Rancheria	Miller	
Humboldt County Convention and Visitors Bureau (HCCVB): Promotes Tourism in Humboldt County	Bimonthly Lunch meeting	Varies	Governments and businesses throughout Humboldt County	Morgan	
Humboldt County Hazard Mitigation Committee: County-wide effort to reduce risk and plan for efficient recovery from natural disasters.	2X year or as needed	varies	26 planning partners include local governments, fire departments, hospitals, etc.	Miller / Fulkerson	
Joint Committee for Park/Museum/Library: Plan, implement and coordinate Park, Museum & Library projects.	Inactive	Trinidad	City, Museum, Library, Land Trust Contractor	Baker	May become active once more when Library starts construction
Office of Emergency Services (OES): prepares for natural; disasters, coordinating efforts of first responders.	Bi-monthly, 1 PM	Eureka	County, cities, service districts, medical providers, Ham radio, HSU, weather service, Fish & Game, etc.	Morgan	1 hour meeting
Indian Gaming Funds: Distribute funds to local communities and projects to offset casino impacts	Inactive: no money			Miller / Davies	This committee meets when the state sends Gaming money. This year, no money.
Humboldt Mayors Committee: Recommends candidates for appointments	As needed	Eureka City Hall	Arcata, Eureka, Blue Lake, Rio Dell, Fortuna, Ferndale, Trinidad	Fulkerson	

Committee appointments for Trinidad City Council members – Updated July 01, 2013

Law Enforcement Committee	As Needed	Trinidad	Law enforcement discussions/Neighborhood Organizing	Baker	
---------------------------	-----------	----------	---	-------	--